



AT

THE PUBLIC

Safeguarding Information

Safeguarding Policy Statement

SANDWELL ARTS TRUST (SAT) has a duty of care to safeguard from harm all children and young people attending The Public or participating in our activities. All children and young people have a right to protection and the welfare of children and young people is paramount. The needs of disabled children and young people and others who may be particularly vulnerable will be taken into account. SAT will ensure the safety and protection of all children and young people attending The Public or participating in our activities through adherence to the Safeguarding Policy and procedures (a copy is available to view on our website).

A child or young person is defined as a person under the age of 18 (The Children Act 1989).

Our Commitment

We will:

- Look after the health, safety and welfare of children and young people when using our service and will implement procedures to safeguard their well-being.
- Respect and promote the rights of children and young people.
- Require our staff to comply with the Trust's Safeguarding Policy and Standards of Conduct.
- Respond to any allegations promptly and appropriately in accordance with the Trust's Safeguarding Policy.

If you are concerned about a safeguarding issue please follow the advice below:

Report your concerns to

Managing Director
or
Duty Manager on Shift

If the allegation is against one of these managers, then please contact a designated Child Protection Officer.

Name	Post	Contact Number – during normal office hours
Karen Bayliss	HR Manager	0121 521 4435
Trina Siviter	Senior Personnel and Training Officer	0121 521 4438
Linda Saunders	Managing Director	0121 533 7124
Paul Slater	Chief Executive	0121 521 4421

We will ensure that:

In the case of a Child/Young Person raising the issue–

- We listen carefully and record what the child/young person says using their own words.
- Ensure that the child/young person is removed from the situation

In the case of a Parent/Carer/Other Adult raising the issue –

- We take full details and record them.
- We deal with the matter promptly in accordance with the Trust's Child Protection procedure.

In both circumstances contact may have to be made with Children's Services.